



# FIRE QA/POLICY REVIEW COMMITTEE

## Meeting Minutes

**May 3, 2017**

**Present:**

Jay Alley, Greg Dyke, Ed Grambusch, Jay Hannon, Gordy Jensen, Scott Shepherd, Jim Trierweiler,

Physician Advisor: Mark Zeitzer

METCOM: Louise Funk, Shawna Godfrey, Wendy Patterson, John Thompson

**Next meeting:**

September 9, 2017

0900 hours – To Be Announced

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Meeting called to order at 0905.

### I. Agenda Items

PAI Cards: Louise asked if a question should be added to the GLF, FALL, BLEED, and TRAUMA PAI cards asking if the patient is on blood thinners. The committee agreed to add the question to the above listed PAI cards. Louise will make the changes and submit to Doctor Zeitzer for approval.

A question was brought forward from the dispatchers. If a choking victim has gone unconscious, do you want the dispatcher to provide CPR or Heimlich instructions? The consensus was to provide CPR instruction if the patient has gone unconscious.

The EXPOSURE card was reviewed for completeness. A question on how long the patient has been exposed will be added to the card.

Just a reminder; a CPR timer is not an automatic function. This is only automatic on structure fire calls. Responders may request the dispatcher to start a CPR timer and at that time, one will be started.

Water Calls: Are there any questions that could be added to the PAI cards that would help to clarify what resources command may need at the time of a "water"(H2O rescue or recovery)calls. After much discussion it was determined that Jay Alley and Scott Shepherd will discuss this at the annual Water Rescue meeting and will bring information back to the QA Committee. Currently it is difficult to determine who would have boats or other resources available at the time of a water call unless the call is placed to the specific agencies as is the current process. If an agency has arrived on the water call and is able to advise METCOM what type of resource would be best for that particular rescue/recovery, they should advise METCOM so that the assisting agency knows what type of craft would be best for the call (i.e. boat, raft, etc.).

Louise will research which neighboring agencies have dive teams that may be available.

Backyard Burn: If a backyard burn is outside of the allowed burn time indicated on the daily burn notification message, if there is not a safety issue and it is late at night (2200 hours for example), do you want a call placed or for the caller to be instructed to call DEQ? The caller should be instructed to

contact DEQ to report the illegal burn. If a second call is received or the caller calls back and will provide their information (name and address) a call will be placed to the correct agency. This does not apply during "red flag" warning times.

Grass Fires: The Grass Fire PAI card was reviewed to see if any additional questions might be asked to help determine between a high risk and a low risk grass fire. It may be helpful to add a question to help determine the size of the fire (i.e. compare the size of fire to a football field, is it 3 feet or 30 feet, etc.).

## **II. Calls Reviewed**

The following calls were reviewed by the committee.

**CFS: 843**

Call Type: BIRTH

Agency: SYF

See attached QA review form.

Discussion:

- The call taker did a good job with obtaining information and giving instruction.
- The dispatcher was proactive by asking responding units if they would like a second medic due to the birth of the baby.
- Doctor Zeitzer advised that 2 medics should be automatic for birth calls. Louise will update the BIRTH card to reflect a 2 medic auto response.

**CFS: 853**

Call Type: DROWN

Agency: SVF

See attached QA review form.

Discussion:

- The call taker did a good job sizing up the situation and obtaining information from the caller.
- No comments on dispatch

**CFS: 3151**

Call Type: CARD

Agency: SYF

See attached QA review form.

Discussion:

- CPR instructions should have been started earlier.
- John and Louise will research the upgrade of the call to CARD.
- No additional comment on the dispatch of the call.

Meeting adjourned: 1031 hours